

**APPENDIX 03 - Authorization Letter Format for Bid Opening**  
**(To be brought at the time of opening of Bids)**

To,

Date: DD-MM-YYYY

BOB Financial Solutions Ltd.,  
3<sup>rd</sup> Floor, Hallmark Business Plaza,  
Near Guru Nanak Hospital,  
Kalanagar, Bandra East  
Mumbai

**Dear Sir,**SUB: Authorization Letter for attending the Bid OpeningREF: YOUR RFP #: BFSL / SYS RFP/ 2019-20/ 05 dated \_\_\_\_\_

This has reference to your above RFP for Procurement of Credit Card Management Solution for your Company.

Mr./Miss/Mrs. \_\_\_\_\_ is hereby authorized to attend the bid opening of the above RFP No.: RFP #: BFSL / SYS RFP/ 2019-20/ 05 dated \_\_\_\_\_ on \_\_\_\_\_ on behalf of our organization.

The specimen signature is attested below:

Name:

\_\_\_\_\_  
(Specimen Signature of Representative)\_\_\_\_\_  
Signature of Authorizing Authority

Name of Authorizing Authority  
Designation:  
Company Seal: