BOB Financial

BOB Financial Solutions Limited is a wholly owned subsidiary of Bank of Baroda and a Non-Deposit Accepting Non–Banking Finance Company (NBFC). BFSL was established in the year 1994 to cater to the need of rapidly growing credit card industry in a focused manner. BFSL is one among the pioneers in Indian card market and was the first nonbanking company in India to issue credit cards.

The Company's core business is credit card issuance and consumer lending. It also provides support to Bank of Baroda by carrying out its merchant acquiring operations.

Position	Sr. Officer / Officer – Production Centre
Role & Responsibilities	**Key highlights of the role are listed below (purely indicative and not limiting):** This position is responsible managing the day to day production support of IT applications. The Role and responsibilities of this position include: • Adhere to the internal & external policies and guidelines. • Adhere timeliness of TAT related to various Processes with accuracy. • Processing of incoming Settlement Files received from card schemes. • Prepare and process various files in various applications. • Staging of Outgoing Settlement files to card schemes/ Applications. • Ensuring check points to avoid duplicate / missed out Settlement File staging. • Reconciliation of File Staged to card schemes. • Reprocessing of Rejections and reconciliation of the same. • Ensuring updation and Maintenance and troubleshooting and back-up of Critical Software's provided by various card schemes. • Managing service Providers for all backend operations. • Be an integral part of the Team and should have readiness to learn new things. • Acquainted with the Credit Card Industry and related back office activities • Prepare various MIS and ensure their timely delivery • Monitor process and software changes that impact production support, communicate project information to the production support staff and raise production support issues to the project team.
Job specific skills	**Applicants should possess the following attributes:** • Time management, Task Management, Risk/Issues Management. • Good communication skills, Presentation skills. • Should have handled Onsite/Offshore communication. • Should be familiar with various Operational processes in Bank Card Issuing and Acquiring Business.
Educational Qualifications	• Graduate / Post Graduate / Professional Degree.
Minimum Experience	Minimum 1+ year of experience in Application Support and development or related experience covering the following: a. Supporting applications in BFSI Domain, including Credit Card Management, Merchant (POS/ECOM) Acquiring platforms, Origination systems, Digital Payments etc.

	b. Experience in Incident Management, Change Management and Problem Management. c. Experience in Infrastructure Support, Configuration and Release Management. d. Working knowledge of Unix, Oracle, MS Office.
Location of posting	• **Mumbai / Gurgaon.** The candidate may be deputed to work with the team(s) within the organization / parent organization / any subsidiary of the parent organization if and as deemed necessary. Candidate is liable to be transferred to any other location in India.
Maximum Age on the last date of application	• **45 Years.**
Email to be sent to	careers@bobfinancial.com with subject as "**Sr. Officer / Officer – Production Centre**"
Website	www.bobfinancial.com
Other Terms	• It may please be noted that company is not bound to call all the applicants for interview. Only shortlisted candidates will be called for selection procedure. • Canvassing, in any form, will result in disqualification of candidature. • In case of any modification in advertisement shall be updated only in Website. • The above recruitment may be scrapped at any stage of recruitment process without assigning any reasons. • Company may conduct background checks/CIBIL check at any stage of process and also call for current compensation detail/qualification documents/past employment proofs for conclusion of recruitment process.
Last Date for application	**27th December 2021.**